

Working Year

Overview

The part of a year allotted to or spent at work, or during which a person works (holidays, seasonal breaks, etc.).

Setup Working Year

Add the Starting and Ending Date of the Working Year based on Organization calendar.

Add Work Week

Set the Working and Non-working days in a week based on organization.

Add Holidays

Adding holidays which were declared by the organization

Add Non-Working Days

An un-official day the organization has declare holiday to the Employees